

2020 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2020 BUDGET)

CAP

MUNICIPALITY: OWNERSHIP OF UPPER PITTSBURGH COUNTY: SALEM

Jack R. Cimprich Mayor's Name	December 31, 2021 Term Expires
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Municipal Officials		Date of Orig. Appt.
Linda Stephens Municipal Clerk		C1484 Cert. No.
Susan DeFrancesco Tax Collector		T-8056 Cert. No.
Susan DeFrancesco Chief Financial Officer		N-1735 Cert. No.
Nick L. Petroni, CPA Registered Municipal Accountant		252 Lic. No.
Brian Duffield, Esq Municipal Attorney		

Governing Body Members		Term Expires
Bruce W. Bishop		12/31/2021
Edward J. Meschi		12/31/2020
Michael J. Seery, Sr.		12/31/2022
David Zeck		12/31/2020

Official Mailing Address of Municipality

Upper Pittsgrove Township
431 Route 77
Elmer, NJ 08318

Fax #: 856-358-1160

2020

MUNICIPAL BUDGET

Municipal Budget of the _____ TOWNSHIP _____ of _____ UPPER PITTSBORO _____, County of _____ SALEM _____ for the Fiscal Year 2020.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

10 _____ day of _____ March _____, 2020
 and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this _____ 10 _____ day of _____ March _____, 2020

uptclerk@hotmail.com
 Clerk
 431 Route 77
 Address
 Elmer, NJ 08318
 Address
 856-358-8500
 Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this _____ 10 _____ day of _____ March _____, 2020
 nlp@petroni.com
 Registered Municipal Accountant
 102 W High St., Suite 100
 Address
 Glassboro, NJ 08028
 856-881-1600
 Address Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this _____ 10 _____ day of _____ March _____, 2020
 uptreasurer@hotmail.com
 Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
 Department of Community Affairs
 Director of the Division of Local Government Services

Dated: _____, 2020 By: _____

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S.A. 40A:4-79.

STATE OF NEW JERSEY
 Department of Community Affairs
 Director of the Division of Local Government Services

Dated: _____, 2020 By: _____

Sheet 1

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the _____ TOWNSHIP of _____ UPPER PITTSBURGH, County of _____ SALEM _____ for the Fiscal Year 2020

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020;

Be it Further Resolved, that said Budget be published in the _____ South Jersey Times _____

in the issue of _____ April 3 _____, 2020

The Governing Body of the _____ TOWNSHIP of _____ UPPER PITTSBURGH does hereby approve the following as the Budget for the year 2020:

RECORDED VOTE

(Insert last name)

Ayes	Bishop Zeck Meschi Cimprich	Seery	Abstained
Nays			Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ COMMITTEEPERSONS of the _____ TOWNSHIP of _____ UPPER PITTSBURGH, County of _____ SALEM _____, on _____ March 10 _____, 2020.

A Hearing on the Budget and Tax Resolution will be held at _____ Upper Pittsburg Township _____, on _____ April 14 _____, 2020 at 7:00 pm o'clock _____ at which time and place objections to said Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

Sheet 3

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2019 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	1,806,319.29	-	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87							
Emergency Appropriations	155,850.00	-	-	-	-	-	-
Total Appropriations	1,962,169.29	-	-	-	-	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	1,660,733.56	-	-	-	-	-	-
Reserved	301,196.87	-	-	-	-	-	-
Unexpended Balances Canceled	238.86	-	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	1,962,169.29	-	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-

EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE	
<u>CAP CALCULATION</u>		<u>CAP CALCULATION</u>	
Total General Appropriations for 2019	1,791,163.00	Allowable Operating Appropriations before	1,209,861.83
Cap Base Adjustment:		Additional Exceptions per (N.J.S.A. 40A:4-45.3)	
Subtotal	1,791,163.00		
Exceptions Less:			
Total Other Operations		Additions:	
Total Uniform Construction Code		New Construction (Assessor Certification)	1,891.45
Total Interlocal Service Agreements	57,400.00	2018 Cap Bank	24,500.99
Total Additional Appropriations		2019 Cap Bank	11,326.70
Total Capital Improvements	210,000.00		
Total Debt Service	100.00		
Transferred to Board of Education			
Type I School Debt		Total Additions	37,719.14
Total Public & Private Programs	5,211.00	Maximum Appropriations within "CAPS" Sheet 19 @	2.5%
Judgements			1,247,580.97
Total Deferred Charges			
Cash Deficit		Additional Increase to COLA rate.	3.5%
Reserve for Uncollected Taxes	338,099.00	Amount of Increase allowable.	1.0%
Total Exceptions	610,810.00		11,803.53
Amount on Which CAP is Applied	1,180,353.00		
2.5% CAP	29,508.83		
Allowable Operating Appropriations before		Maximum Appropriations within "CAPS" Sheet 19 @	3.5%
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	1,209,861.83		1,259,384.50

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

	EXPLANATORY STATEMENT - (Continued)	
	BUDGET MESSAGE	
<u>RECAP OF GROUP INSURANCE APPROPRIATION</u>		
Following is a recap of the City's Employee Group Insurance		
Estimated Group Insurance Costs - 2020	\$ 47,550.00	
Estimated Amounts to be Contributed by Employees:		
Contribution from all eligible emp.	6,311.88	
Budgeted Group Insurance - Inside CAP	47,550.00	
Budgeted Group Insurance - Utilities		
Budgeted Group Insurance - Outside CAP		
TOTAL	47,550.00	
Instead of receiving Health Benefits, <u>1</u> City employees have elected an opt-out for 2020. This opt-out amount is budgeted separately.		
Health Benefits Waiver Salaries and Wages	\$ 4,500.00	

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	613,994.00
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	
Less:	
Less:	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	613,994.00
Plus 2% CAP Increase	12,279.88
ADJUSTED TAX LEVY	626,273.88
Plus: Assumption of Service/Function	
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	626,273.88

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS

626,273.88

Exclusions:

Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	
Allowable Pension Obligations Increases	
Allowable LOSAP Increase	30,000.00
Allowable Capital Improvements Increase	100.00
Allowable Debt Service and Capital Leases Inc.	
Recycling Tax appropriation	
Deferred Charge to Future Taxation Unfunded	
Current Year Deferred Charges: Emergencies	
Add Total Exclusions	30,100.00
Less Cancelled or Unexpended Waivers	100.00
Less Cancelled or Unexpended Exclusions	
	656,273.88

ADJUSTED TAX LEVY

Additions:

New Ratables - Increase for new construction	1,045,000
Prior Year's Local Purpose Tax Rate (per \$100)	0.181
New Ratable Adjustment to Levy	
Amounts approved by Referendum	1,891.45
Levy CAP Bank Applied	

MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION

658,165.33

AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES

656,000.00

OVER OR (UNDER) 2% LEVY CAP

(2,165.33)

(must be equal or under for introduction)

EXPLANATORY STATEMENT - (Continued)		BUDGET MESSAGE
"2010" LEVY CAP BANKS:		
2017	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2020) Amount Used in 2020 Balance to Expire	 -
2018	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2020 - CY 2021) Amount Used in 2020 Balance to Carry Forward (CY 2021)	 29,537 29,537
2019	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2020 - CY 2022) Amount Used in 2020 Balance to Carry Forward (CY 2021 - CY 2022)	 618,113 613,994 4,119 4,119
2020	Maximum Allowable Amount to be Raised by Taxation Amount to be Raised by Taxation for Municipal Purpose Available for Banking (CY 2021 - CY 2023)	 658,165 656,000 2,165
Total Levy CAP Bank		35,821

[illegible]

[illegible]

		FCOA	Anticipated		Realized in
			2020	2019	Cash in 2019
GENERAL REVENUES					
3. Miscellaneous Revenues - Section A: Local Revenues (continued)					
Total Section A: Local Revenue		08-001	117,000.00	98,000.00	119,090.16

Sheet 4c

[illegible]

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

	FCOA	Anticipated		Realized in Cash in 2019
		2020	2019	
GENERAL REVENUES				
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)				
	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Uniform Construction Code Fees	08-160			
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services: Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	-	-	-

[illegible]

[illegible]

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2019
		2020	2019	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	XXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section D: Shared Service Agreements Offset With Appropriations	11-001	-	-	-

Total Section D: Shared Service Agreements Offset With Appropriations Sheet 7b

GENERAL REVENUES		FCOA	Anticipated		Realized in Cash in 2019
			2020	2019	
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with Appropriations (N.J.S.A. 40A:4-45.3h):		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Total Section E: Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
		08-003	-	-	-

[illegible]

	FCOA	Anticipated		Realized in Cash in 2019
		2020	2019	
GENERAL REVENUES				
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations (Continued):	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
				-
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				-
Total Section F: Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	XXXXXX 10-001	XXXXXXXXXX 144,100.45	XXXXXXXXXX 19,325.06	XXXXXXXXXX 19,325.06

Sheet 9 - TOTALS

[illegible]

			Anticipated		Realized in
		FCOA	2020	2019	Cash in 2019
GENERAL REVENUES					
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Other Special Items:		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items		XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
		08-004	7,400.00	10,120.26	7,433.67

Sheet 10 - TOTALS

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

CURRENT FUND - ANTICIPATED REVENUES (Continued)				
	FCOA	Anticipated		Realized in Cash in 2019
		2020	2019	
GENERAL REVENUES				
Summary of Revenues				
1. Surplus Anticipated (Sheet 4, #1)	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-101	369,354.08	340,105.97	340,105.97
3. Miscellaneous Revenues:	08-102	-	-	-
Total Section A: Local Revenues	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section B: State Aid Without Offsetting Appropriations	08-001	117,000.00	98,000.00	119,090.16
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	09-001	444,774.00	444,774.00	444,774.00
Total Section D: Government Services - Shared Service Agreements	08-002	-	-	-
Total Section E: Government Services - Additional Revenues	11-001	-	-	-
Total Section F: Government Services - Public and Private Revenues	08-003	-	-	-
Total Section G: Government Services - Other Special Items	10-001	144,100.45	19,325.06	19,325.06
Total Miscellaneous Revenues	08-004	7,400.00	10,120.26	7,433.67
4. Receipts from Delinquent Taxes	13-099	713,274.45	572,219.32	590,622.89
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	15-499	300,000.00	280,000.00	285,292.47
6. Amount to be Raised by Taxes for Support of Municipal Budget:	13-199	1,382,628.53	1,192,325.29	1,216,021.33
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
b) Addition to Local District School Tax	07-190	656,000.00	613,994.00	XXXXXXXXXXXX
c) Minimum Library Tax	07-191	-	-	XXXXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-192	-	-	XXXXXXXXXXXX
7. Total General Revenues	07-199	656,000.00	613,994.00	
	13-299	2,038,628.53	1,806,319.29	1,216,021.33

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated					Expended 2019	
		FCOA	for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS"								
GENERAL GOVERNMENT FUNCTIONS								
General Administration								
Salaries & Wages		20-100 1	13,500.00	13,000.00		13,000.00	12,215.14	784.86
Other Expenses		20-100 2	7,500.00	7,500.00		7,500.00	6,347.54	1,152.46
Mayor and Township Committee								
Salaries & Wages		20-110 1	23,268.00	23,268.00		23,268.00	23,268.00	-
Other Expenses		20-110 2	1,800.00	1,800.00		1,800.00	630.15	1,169.85
Municipal Clerk								
Salaries & Wages		20-120 1	44,000.00	42,000.00		42,000.00	41,715.63	284.37
Other Expenses		20-120 2	1,200.00	1,200.00		1,200.00	1,105.00	95.00
Improvement Search Officer								
Salaries & Wages		20-120 1	50.00	50.00		50.00		50.00
Financial Administration								
Salaries & Wages		20-130 1	30,000.00	28,000.00		28,000.00	27,999.98	0.02
Other Expenses		20-130 2	18,000.00	17,000.00		17,000.00	16,402.03	597.97
Audit Services								
Other Expenses		20-135 2	25,000.00	20,000.00		20,000.00	20,000.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		Appropriated				Expended 2019		
(A) Operations - within "CAPS" - (continued)		FCOA	for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
Tax Assessment Adminastration						-		-
Salaries and Wages		20-150 1	32,500.00	25,000.00		40,000.00	30,475.94	9,524.06
Other Expenses		20-150 2	8,000.00	8,000.00		8,000.00	4,894.35	3,105.65
Revaluation		20-150 2			155,850.00	155,850.00	155,850.00	-
Revenue Administration (Tax Collection)						-		-
Salaries and Wages		20-145 1	35,000.00	35,000.00		35,000.00	34,936.47	63.53
Other Expenses		20-145 2	8,000.00	8,000.00		8,000.00	6,878.88	1,121.12
Tax Search Officer						-		-
Salaries and Wages		20-145 1	50.00	50.00		50.00		50.00
Liquidation of Tax Liens and Foreclosed Property						-		-
Other Expenses		20-145 2	5,000.00	5,000.00		5,000.00		5,000.00
Legal Services and Cost						-		-
Other Expenses		20-155 2	23,000.00	23,000.00		23,000.00	915.75	22,084.25
Engineering Services and Costs						-		-
Other Expenses		20-165 2	38,000.00	16,000.00		16,000.00	15,561.73	438.27
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
LAND USE ADMINISTRATION							
Municipal Land Use Law (N.J.S.A. 40:55D-1)							-
Land Use Board							-
Salary and Wages	21-181	7,600.00	7,600.00		7,600.00	7,287.96	312.04
Other Expenses	21-180	7,000.00	7,000.00		7,000.00	772.00	6,228.00
Zoning Administration and Housing Officer							-
Salary and Wages	21-185	9,200.00	9,200.00		9,200.00	8,952.00	248.00
Other Expenses	21-181	1,300.00	1,300.00		1,300.00	651.60	648.40
INSURANCE							-
Liability Insurance	23-210	23,102.00	21,786.00		21,786.00	21,786.00	-
Other Insurance Premium	23-210	3,470.40	3,252.00		3,252.00	3,252.00	-
Workers Compensation Insurance	23-215	29,501.00	36,421.00		36,421.00	27,328.00	9,093.00
Employee Group Insurance	23-220	47,550.00	49,284.00		49,284.00	43,502.64	5,781.36
Health Insurance Waivers	23-221	4,500.00	4,500.00		4,500.00	4,500.00	-
PUBLIC SAFETY FUNCTIONS							-
Aid to Volunteer Fire Company	25-255	70,000.00	70,000.00		70,000.00	70,000.00	-
First Aid Organization - Contribution	25-260	37,350.00	37,350.00		37,350.00	37,350.00	-
							-
							-
							-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2019		
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
Office of Emergency Management					-		-
Salary and Wages	25-252 1	4,000.00	4,000.00		4,000.00	3,896.40	103.60
Other Expenses	25-252 2	1,000.00	1,000.00		1,000.00		1,000.00
Uniform Fire Safety Act (P.L. 1983, C. 383)					-		-
Salary and Wages	25-265 1	6,400.00	6,400.00		6,400.00	6,267.96	132.04
Other Expenses	25-265 2	10,120.26	10,120.26		10,120.26	655.00	9,465.26
PUBLIC WORKS FUNCTIONS					-		-
Road Repair and Maintenance					-		-
Salary and Wages	26-290 1	158,000.00	158,000.00		158,000.00	147,667.84	10,332.16
Other Expenses	26-290 2	70,000.00	75,000.00		63,000.00	32,693.32	30,306.68
Solid Waste Collection (Disposal)					-		-
Salary and Wages	26-305 1	53,000.00	53,000.00		53,000.00	45,230.71	7,769.29
Other Expenses					-		-
Contractual	26-305 2	35,000.00	35,000.00		35,000.00	27,806.00	7,194.00
Miscellaneous Other Expenses	26-305 2	13,000.00	13,000.00		13,000.00	4,089.64	8,910.36
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS" - (continued)							
Public Building and Grounds					-		-
Salaries and Wages	26-310 1	4,050.00	4,050.00		4,050.00	3,519.96	530.04
Other Expenses	26-310 2	20,000.00	20,000.00		20,000.00	11,450.90	8,549.10
Vehicle Maintenance					-		-
Other Expenses	26-315 2	10,000.00	10,000.00		10,000.00	5,221.94	4,778.06
HEALTH AND HUMAN SERVICES FUNCTIONS							
Board of Health					-		-
Other Expenses	27-330 2	200.00	200.00		200.00		200.00
Registrar of Vital Statistics							
Other Expenses	27-330 2	400.00	400.00		400.00	325.00	75.00
Hepatitis Program					-		-
Other Expenses	27-330 2	3,000.00	3,000.00				-
Dog Regulation					-		-
Salaries and Wages	27-340 1	6,000.00	6,000.00		6,000.00	5,655.96	344.04
Other Expenses	27-340 2	2,500.00	3,500.00		3,500.00		3,500.00
PARK AND RECREATION FUNCTION							
Recreation Services and Program					-		-
Other Expenses	28-370 2	4,500.00	4,500.00		4,500.00	415.85	4,084.15
					-		-
					-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated			Expended 2019		
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - within "CAPS" - (continued)							
Maintenance of Parks					-		-
Other Expenses	28-375 2	1,500.00	1,500.00		1,500.00	540.00	960.00
UTILITY EXPENSES AND BULK PURCHASES					-		-
Electricity	31-430 2	7,000.00	7,000.00		7,000.00	3,582.50	3,417.50
Street Lighting	31-345 2	9,000.00	9,000.00		9,000.00	2,942.35	6,057.65
Telephone	31-440 2	4,000.00	4,000.00		4,000.00	2,227.04	1,772.96
Natural Gas	31-446 2	4,000.00	4,000.00		4,000.00	3,180.76	819.24
Telecommunications Cost	31-450 2	7,000.00	7,000.00		7,000.00	6,906.28	93.72
Gasoline	31-460 2	20,000.00	20,000.00		20,000.00	8,147.19	11,852.81
LANDFILL/SOLID WASTE DISPOSAL COST					-		-
Salem County Utilities Authority					-		-
Tipping Fees	32-465 2	77,000.00	76,000.00		76,000.00	73,863.25	2,136.75
Sanitary Landfill					-		-
Other Expenses	32-465 2	27,000.00	3,000.00		3,000.00	3,000.00	-
					-		-
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CURRENT FUND - APPROPRIATIONS

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CURRENT FUND - APPROPRIATIONS

[illegible]

CURRENT FUND - APPROPRIATIONS

[illegible]

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS		CURRENT FUND - AFFILIATIONS					
(A) Operations - within "CAPS" - (continued)	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	43,012.00	44,116.00		44,116.00	44,116.00	-
Social Security System (O.A.S.I.)	36-472	34,000.00	34,000.00		34,000.00	30,938.53	3,061.47
Consolidated Police & Fireman's Pension Fund	36-474				-		-
Police and Firemen's Retirement System of NJ	36-475				-		-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	2,100.00	2,000.00		2,040.00	2,039.40	0.60
New Jersey Disability Insurance	36-476	2,500.00	2,000.00		1,960.00	291.34	1,668.66
					-		-
					-		-
					-		-
Defined Contribution Retirement Program (DCRP)	36-477				-		-
					-		-
Total Deferred Charges and Statutory Expenditures - Municipal	34-209	81,612.00	119,121.55	-	119,121.55	114,251.96	4,730.73
(F) Judgments	37-480						XXXXXXXXXX
(G) Cash Deficit of Preceding Year	48-855				-		-
(H-1) Total General Appropriations for Municipal Purposes within	34-299	1,194,723.66	1,180,352.81	155,850.00	1,336,202.81	1,138,116.60	197,947.35

[illegible]

CURRENT FUND - APPROPRIATIONS

[illegible]

CURRENT FUND - APPROPRIATIONS

Sheet 22b

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"							
Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
				-			-
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Total Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	34-303	-	-	-	-	-	-

[illegible]

[illegible]

[illegible]

[illegible]

CURRENT FUND - APPROPRIATIONS

Sheet 27

CURRENT FUND - APPROPRIATIONS

[illegible]

[illegible]

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920				-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925				-		XXXXXXXXXX
Interest on Bonds	48-930				-		XXXXXXXXXX
Interest on Notes	48-935				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	XXXXXXXXXX
Deferred Charges and Statutory							
(J) Expenditures - Local School -	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406						XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20	29-407						XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409						XXXXXXXXXX
District School Purposes (Items (I) and (J)) - Excluded from "CAPS"	29-410						XXXXXXXXXX
(K) Total General Appropriations - Excluded from "CAPS"	34-399	475,412.70	287,867.31	-	287,867.31	184,517.79	103,249.52
(L) Subtotal General Appropriations (Items (H-1) and (O))	34-400	1,670,136.36	1,468,220.12	155,850.00	1,624,070.12	1,322,634.39	301,196.87
(M) Reserve for Uncollected Taxes	50-899	368,492.17	338,099.17	XXXXXXXXXX	338,099.17	338,099.17	XXXXXXXXXX
9. Total General Appropriations	34-499	2,038,628.53	1,806,319.29	155,850.00	1,962,169.29	1,660,733.56	301,196.87

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2019	
		for 2020	for 2019	for 2019 By Emergency Appropriation	Total for 2019 As Modified By All Transfers	Paid or Charged	Reserved
Summary of Appropriations							
(H-1) Total General Appropriations for	34-299	1,194,723.66	1,180,352.81	155,850.00	1,336,202.81	1,138,116.60	197,947.35
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	-	-	-	-	-	-
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	59,000.00	57,400.00	-	57,400.00	39,238.00	18,162.00
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	8,761.70	20,367.31	-	20,367.31	20,367.31	-
Total Operations Excluded from "CAPS"	34-305	67,761.70	77,767.31	-	77,767.31	59,605.31	18,162.00
(C) Capital Improvements	44-999	376,381.00	210,000.00	-	210,000.00	124,912.48	85,087.52
(D) Municipal Debt Service	45-999	100.00	100.00	-	100.00	-	XXXXXXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	31,170.00	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit - With Prior Consent of LFB	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	368,492.17	338,099.17	XXXXXXXXXX	338,099.17	338,099.17	XXXXXXXXXX
Total General Appropriations	34-499	2,038,628.53	1,806,319.29	155,850.00	1,962,169.29	1,660,733.56	301,196.87

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2019
		2020	2019	
Assessment Cash	53-101			
Deficit (Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT				
Payment of Bond Principal	53-920			Expended 2019
Payment of Bond Anticipation Notes	53-925			Paid or Charged
Total Utility Assessment Appropriations	53-999	-	-	

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2020 from Animal Control State or Federal Aid for Maintenance of Libraries

Bequest, Escheat; Construction Code Fees Due Hackensack Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police

Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act;

Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income:

Developers' Escrow Fund (N.J.S.A. 40:55D-53.1); Municipal Public Defender P.L. 1997 c. 256; Developers Fees - Housing Trust Funds PL 1985, c222-NJAC 5:92-181;

Open Space, Recreation, Farmland and Historic Preservation Trust; Uniform Fire Safety Act Penalty Moneys (N.J.S.A. 52:27D-192 et seq.); Veterans Memorial Monument Donations N.J.S.A. 40A:5-29

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

APPENDIX TO BUDGET STATEMENT

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2019

ASSETS	
Cash and Investments	3,180,295.08
Due from State of N.J.(c. 20, P.L. 1961)	2,419.72
Federal and State Grants Receivable	
Receivables with Offsetting Reserves:	xxxxxxx
Taxes Receivable	301,852.46
Tax Title Lien Receivable	203,635.81
Property Acquired by Tax Title Lien Liquidation	
Other Receivables	1,573.58
Deferred Charges Required to be in 2020 Budget	31,170.00
Deferred Charges Required to be in Budgets Subsequent to 2020	124,680.00
Total Assets	3,845,626.65

LIABILITIES, RESERVES AND SURPLUS

*Cash Liabilities	2,072,705.11
Reserves for Receivables	507,061.85
Surplus	1,265,859.69
Total Liabilities, Reserves and Surplus	3,845,626.65

School Tax Levy Unpaid	
Less: School Tax Deferred	
*Balance Included in Above "Cash Liabilities"	-

(Important: This appendix must be included in advertisement of Budget.)

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

	YEAR 2019	YEAR 2018
Surplus Balance, January 1st	1,253,519.32	1,126,562.10
CURRENT REVENUE ON A CASH BASIS:	xxxxxxx	xxxxxxx
Current Taxes: *(Percentage Collected 2019 95.98%, 2018 96.16%)	8,560,125.53	8,212,342.37
Delinquent Taxes	285,292.47	377,639.42
Other Revenues and Additions to Income	923,078.54	894,162.20
Total Funds	11,022,015.86	10,610,706.09
EXPENDITURES AND TAX REQUIREMENTS:	xxxxxxx	xxxxxxx
Municipal Appropriations	1,623,831.26	1,433,702.09
School Taxes (Including Local and Regional)	4,376,989.00	4,218,366.00
County Taxes (Including Added Tax Amounts)	3,843,713.91	3,668,123.97
Special District Taxes	67,472.00	33,774.00
Other Expenditures and Deductions from Income		3,220.71
Total Expenditures and Tax Requirements	9,912,006.17	9,357,186.77
Less: Expenditures to be Raised by Future Taxes	155,850.00	
Total Adjusted Expenditures and Tax Requirements	9,756,156.17	9,357,186.77
Surplus Balance - December 31st	1,265,859.69	1,253,519.32

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2020 Budget

Surplus Balance December 31, 2019	2311500	1,265,859.69
Current Surplus Anticipated in 2020 Budget	2311600	369,354.08
Surplus Balance Remaining	2311700	896,505.61

2020

CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

- ☐ Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- ☒ No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

- ☐ 3 years. (Population under 10,000)
- ☐ 6 years. (Over 10,000 and all county governments)
- ☐ years exceeding minimum time period.

- ☐ Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:			
<u>Within "CAPS"</u>			
(a & b) Operations Including Contingent		XXXXXX	XXXXXXXXXXXXXX
(e) Deferred Charges and Statutory Expenditures - Municipal		XXXXXX	XXXXXXXXXXXXXX
(g) Cash Deficit		34-201	\$ 1,113,111.66
		34-209	\$ 81,612.00
		46-885	\$ -
<u>Excluded from "CAPS"</u>		XXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		34-305	\$ 67,761.70
(c) Capital Improvements		44-999	\$ 376,381.00
(d) Municipal Debt Service		45-999	\$ 100.00
(e) Deferred Charges - Municipal		46-999	\$ 31,170.00
(f) Judgments		37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)		29-405	\$ -
(g) Cash Deficit		46-885	\$ -
(k) For Local District School Purposes		29-410	\$ -
(m) Reserve for Uncollected Taxes		50-899	\$ 368,492.17
		07-195	
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)			
Total Appropriations		34-499	\$ 2,038,628.53

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the _____ day of _____, 2020. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2020 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this _____ day of _____, 2020, _____, Clerk

Signature

TOWNSHIP OF UPPER PITTSBURGH OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

DEDICATED REVENUES FROM TRUST FUND		FCOA	Anticipated		Realized in Cash in 2019	APPROPRIATIONS	FCOA	Appropriated		Expended 2019	
			2020	2019				for 2020	for 2019	Paid or Charged	Reserved
Amount to be Raised By Taxation		54-190	67,472.00	67,472.00		Development of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						Salaries & Wages	54-385-1				-
Interest Income		54-113				Other Expenses	54-385-2				-
						Maintenance of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Reserve Funds:		54-101				Salaries & Wages	54-375-1				-
						Other Expenses	54-372-2				-
						Historic Preservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						Salaries & Wages	54-176-1				-
						Other Expenses	54-176-2				-
											-
						Acquisition of Lands for Recreation and Conservation	54-915-2				-
Total Trust Fund Revenues:		54-299	67,472.00	67,472.00	-	Acquisition of Farmland	54-916-2				-
Summary of Program						Down Payments on Improvements	54-902-2				-
						Debt Service:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
											XXXXXXXXXX
											XXXXXXXXXX
											XXXXXXXXXX
											XXXXXXXXXX
											XXXXXXXXXX
											XXXXXXXXXX
											XXXXXXXXXX
											XXXXXXXXXX
Year Referendum Passed/Implemented:						2005/2006					
Rate Assessed:						(Date)					
						\$	0.02				
Total Tax Collected to date:						\$	647,724.00				
Total Expended to date:						\$	647,724.00				
Total Acreage Preserved to date:						\$	11425.070				
						(Acres)					
Recreation land preserved in 2019:						(Acres)					
Farmland preserved in 2019:						(Acres)					
						393.070		67,472.00	67,472.00	67,472.00	-
						(Acres)		67,472.00	67,472.00	67,472.00	-

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: OWNSHIP OF UPPER PITTSBORO

Year Ending: December 31, 2019

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

1.

2.

3.

4.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

10-Mar-20
Date

uptclerk@hotmail.com
Clerk of the Governing Body