

Upper Pittsgrove Township

March 14, 2023

A regular meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date. The meeting was called to order at 7:00 P.M. by Mayor Edward Meschi reading the public announcement stating that adequate notice had been given provided under the “Open Public Meetings Act” with a flag salute and the following present:

Edward Meschi	Committeeman
David Zeck	“
Bruce Bishop	“
Jack Cimprich	“
Susan DeFrancesco	CFO
Brian Coles	Public Works Superintendent
& Township Visitors	

Bishop moved that the minutes of the February 14, 2023 regular meeting be approved as received which motion was seconded by Cimprich adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$1,619,346.37
Linda R. Stephens - Zoning Permits	80.00
– CO	250 .00
– White Goods	254.00
- Certified Copies	30.00
Michael Raio – 200’ Lists	30.00
Timothy O’Donnell – Fire Inspection	54.00
State of NJ – 2020 Recycling Tonnage Grant	8,015.78
Pilesgrove Joint Court - Court Costs	1,522.05
Borough of Elmer – Public Works Services	1,180.00
JIF – Wellness Program	750.00
JIF – Wellness Program	500.00
Garden State Homes – Club License	200.00
Camden Iron – Recycling	538.00
First National Bank of Elmer - Int. on NOW	157.38
First National Bank of Elmer - Int. on MMA	<u>390.74</u>
TOTAL	\$1,633,318.32

The Treasurer's report showed the following balance as of February 28, 2023:

Current Fund - Checking Account	\$1,707,545.94
Current Fund - Money Market Account	880,817.72
Alt. Landfill Closure Escrow Fund	38,679.87
Capital Improvement Fund	817,693.60
COAH Developer's Fees Escrow Fund	103,647.24
COAH Twp. Contributions	324,527.92
Farmland Preservation Fund	126,934.56
Municipal Alliance Trust Fund	8,099.37
Veterans Memorial Fund	653.42
American Recovery Act	<u>351,163.00</u>
Total	\$4,359,762.64

Zeck moved that the approved bills listed on the "BILL PAYING LIST" as presented to the Committee be paid which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery – Absent      Zeck – Yes      Meschi – Yes

The Clerk read a letter dated March 6, 2023 from Fralinger Engineering stating a price of \$4,250 to perform the bi-annually Daretown Lake Dam inspection. Cimprich made a motion to enter into an agreement for Fralinger Engineering to perform the Daretown Lake Dam inspection and prepare and submit the report to the State at a cost of \$4,250. This motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi – Yes

The Clerk read a letter from Fralinger Engineering dated December 23, 2022 proposing Engineering, Surveying, and Inspection/Contract Administration Services, Fitchhorn Road Section II Resurfacing, 2023 NJDOT Municipal Aid Funding Program at a cost of \$17,200. After a brief discussion, Brian Coles, Public Works Superintendent was asked to speak with Fralinger Engineering to see if their cost could be reduced. Zeck made a motion to approve the proposal, if no reduction was given, to ensure the project moves forward. This motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi – Yes

The Mayor opened the Public Hearing for "AN ORDINANCE AUTHORIZING AN EXPENDITURE OF MONIES FROM THE AMERICAN RECOVERY ACT FUND FOR THE REPAIR OF THE CONVENIENCE CENTER RETAINING WALL" known as Ordinance 2023-1 at 7:05PM as advertised.

The Mayor read the Ordinance by title, stating that it had been published in *South Jersey Times* issue of February 17, 2023 as required.

After hearing no comments for or against this Ordinance, the Mayor declared the Public Hearing closed at 7:03PM.

Cimprich moved that this ordinance be finally adopted on second reading and that a notice of its adoption be published in the *South Jersey Times* issue of December 31, 2022. This motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi – Yes

Bishop introduced “ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4045.14)” known as Ordinance 2023-2

Bishop moved that this ordinance be approved on first reading and that a copy of this ordinance be published in the *South Jersey Times* issue of March 17, 2023 together with a notice of its introduction and a public hearing to be held at the Township Hall on April 11, 2023 at 7:00PM.

This motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi – Yes

Cimprich introduced “RESOLUTION ESTABLISHING THE TAX RATE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FOR THE BUDGET YEAR 2023” R-17-2023

Cimprich moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi -Yes

The 2023 Budget was presented by Susan DeFrancesco, CFO as per attached copy. After review, discussion, and comments from the Committee members the following Resolution was introduced by Bishop.

BE IT RESOLVED, that the 2023 Municipal Budget be published in the *South Jersey Times* issue of March 17, 2023 together with a notice of its introduction and public hearing to be held on April 11, 2023 at 7:00PM, at the Township Hall.

Bishop moved that this Resolution be adopted, which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Absent      Seery - Absent      Zeck – Yes      Meschi – Yes

The Tax Collector, Susan DeFrancesco, presented the Township Committee with her annual report for their review. Ms. DeFrancesco reported that the collection rate for 2022 was 96%. The Committee thanked Ms. DeFrancesco for her due diligence with tax collection.

Cimprich introduced “AN ORDINANCE AMENDING AN ORDINANCE FIXING THE COMPENSATION TO BE PAID TO THE ELECTED AND APPOINTED OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UPPER PITTSBORO” known as Ordinance 2023-3.

Cimprich moved that this ordinance be approved on first reading and that a copy of this ordinance be published in the *South Jersey Times* issue of March 17, 2023 together with a notice of its introduction and a public hearing to be held at the Township Hall on April 11, 2023 at 7:00PM.

This motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi - Yes

Zeck introduced “RESOLUTION ENDORSING THE PLACEMENT OF BUS STOP AHEAD SIGNS ON DARETOWN ROAD (CR635) NORTH AND SOUTH OF 141 DARETOWN ROAD” R-18-2023

Zeck moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi -Yes

Cimprich introduced “RESOLUTION AWARDING QUOTES FOR CERTIFIED OUTBOUND SURVEYS AS REQUIRED FOR THE PLANNING INCENTIVE GRANT” R-19-2023

Cimprich moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Abstain      Meschi -Yes

Cimprich introduced “A RESOLUTION OF UPPER PITTSBORO TOWNSHIP ACCEPTING AND SUPPORTING NJDOT IMPROVEMENTS TO THE GLASSBORO ROAD AND ROUTE 77 INTERSECTION” R-20-2023

Cimprich moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi -Yes

Cimprich introduced “TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM RESOLUTION SUPPORTING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF ELMER AND AMERICAN LEGION AMBULANCE ASSOCIATION D/B/A MUNICIPAL AMBULANCE CORP FOR BASIC LIFE SUPPORT EMERGENCY MEDICAL SHARED SERVICES” R-21-2023

Cimprich moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi -Yes

Bishop introduced “RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS” R-22-2023

Bishop moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi -Yes

Zeck introduced ““RESOLUTION LEAP CHALLENGE GRANT” R-24-2023

Zeck moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi -Yes

Zeck introduced “RESOLUTION LEAP IMPLEMENTATION GRANT” R-25-2023

Zeck moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi -Yes

The Mayor opened the meeting to the public for comment. Resident Betty Coombs commended the Township Committee for working to keep the ambulance service viable for our Township. She asked what the proposed changes for the Route 77/Glassboro Road (CR619) intersection were. The Mayor advised her that this was only to endorse a Traffic study to determine what changes, if any were warranted. It also required a 25% cost agreement from the County of Salem before the study was started. Mrs. Coombs last question was regarding better, wider internet service to the residents. At this time the Mayor advised her that there were no options open to the Township. The Mayor closed the meeting to the public for comment.

Zeck asked if a portion of the Recreation budget could be spent on American flags to be displayed through Daretown, 10 flags and Monroeville, 10 flags. This would be done from Memorial Day until 4<sup>th</sup> of July at a cost of \$650-\$700. After a brief discussion Zeck made a motion to move forward with the expenditure of Recreation funds for this project. This motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Absent      Zeck – Yes      Meschi -Yes

There being no comments from the public and no further business the meeting was adjourned to meet at the call of the Mayor.

Respectfully submitted,

Linda R. Stephens, Clerk