

Upper Pittsgrove Township

September 8, 2020

A regular meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date. The meeting was called to order at 7:00 P.M. by Mayor Jack Cimprich reading the public announcement stating that adequate notice had been given provided under the "Open Public Meetings Act" with a flag salute and the following present:

Jack Cimprich	Committeeman
Edward Meschi	"
David Zeck	"
Michael J. Seery, Sr.	"
Bruce Bishop (Late)	"
Susan DeFrancesco	CFO/Tax Collector

Seery moved that the minutes of the August 11, 2020 Regular and Closed Session meetings and August 17, 2020 Special meeting be approved as received which motion was seconded by Meschi adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$1,783,434.75
Linda R. Stephens - Zoning Permits	160.00
– CO	50.00
– White Goods	364.00
- Convenience Center Stickers	19.00
- Marriage Certifications - 9	90.00
- Marriage License	84.00
State of NJ – EFT #1	200,148.30
- Uniform Safety – 4 <sup>th</sup> Quarter	2,276.63
County of Salem – Municipal Alliance	125.00
Pilesgrove Joint Court - Court Costs	1,130.81
Borough of Elmer – Public Works	1,837.50
Third Garden Park – Pad Fees	1,600.00
Flett Exchange – SRECs	2,230.00
First National Bank of Elmer - Int. on NOW	604.60
First National Bank of Elmer - Int. on MMA	<u>306.31</u>
TOTAL	\$1,994,480.90

The Treasurer's report showed the following balance as of August 31, 2020:

Current Fund - Checking Account	\$2,420,236.30
Current Fund - Money Market Account	1,297,141.99
Alt. Landfill Closure Escrow Fund	1,910.91
Capital Improvement Fund	613,560.29
COAH Developer's Fees Escrow Fund	89,811.69
COAH Twp. Contribution	326,080.89
Farmland Preservation Fund	64,986.06
Municipal Alliance Trust Fund	7,767.04
Veterans Memorial Fund	<u>654.60</u>
Total	\$4,822,149.77

Meschi moved that the approved bills listed on the "BILL PAYING LIST" as presented to the Committee be paid which motion was seconded by Seery and adopted upon a call of the roll.

Bishop - Absent      Meschi - Yes      Seery - Yes      Zeck - Yes      Cimprich - Yes

Christopher Obropta, Ph.D, P.E., Rutgers and Cheryl Riordan, ANJEC Project Director gave a presentation before the Township Committee on Green Infrastructure for Upper Pittsgrove Township. As examples they depicted Rain Gardens at the Pittsgrove Baptist Church and the Upper Pittsgrove Municipal Complex. These were two of the eleven sites they identified as that could utilize Green Infrastructure. Dr. Obropta will provide the Township Committee with a conceptual rendering for the Municipal Complex as well as engineered plans for their review.

Seery introduced "RESOLUTION TO REFUND MONEY TO JOSEPH LAUX DUE TO A DECREASE IN HIS 2020 ASSESSMENT ON BLOCK 24 LOT 6" known as R-27-2020.

Seery moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Meschi - Yes      Seery - Yes      Zeck - Yes      Cimprich - Yes

Michelle Hendrickson was present to review with the Township Committee the steps required and aid available to her to be able to sell her home, which is Deed Restricted as a low-income home under the Market to Affordable Section of the Township's COAH Third Round Substantive Certification. The Clerk had distributed a COAH Guideline for preparing the home for sale and steps for marketing and completing the sale. It was acknowledged that there was no one at this time that could give definitive responses to all Ms. Hendrickson's questions. The Clerk was asked to notify the Township Solicitor as to whether the Township can hold another mortgage on the home, purchase the home, or remove the restriction in its entirety. The Clerk advised the Township Committee that the Solicitor had given her the names of two companies, TRIAD and HGAPA, whom could either advise the Township Administrative Agent, or act as an Administrative Agent for the sale of Ms. Hendrickson's home.. The Clerk would be contacting them

There was a brief discussion to address a concern that Convenience Center Custodian, Roger Yale, had with his perceived raise, on August 11, 2020 for being promoted from General Labor to Custodian at the Convenience Center. It was less than he understood he would be receiving.

Seery made a motion to raise Mr. Yale's hourly wage from \$14.00 per hour to \$15.00 per hour. This motion was seconded by Bishop and adopted upon a call of the role.

Bishop - Yes      Meschi - Yes      Seery - Yes      Zeck – Yes      Cimprich – Yes

There being no comments from the public and no further business, the meeting was adjourned to meet at the call of the Mayor.

Respectfully submitted,

Linda R. Stephens, Clerk