

Upper Pittsgrove Township

July 13, 2021

A regular meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date. The meeting was called to order at 7:00 P.M. by Mayor Edward Meschi reading the public announcement stating that adequate notice had been given provided under the “Open Public Meetings Act” with a flag salute and the following present:

Edward Meschi	Committeeman
David Zeck	“
Jack Cimprich	“
Michael J. Seery, Sr.	“
Bruce Bishop	“
Brian Duffield	Township Solicitor
Susan DeFrancesco	CFO
Brian Coles	Public Works Superintendent
& Township Visitors	

Seery moved that the minutes of the June 8, 2021 regular meeting be approved as received which motion was seconded by Bishop adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$ 120,064.77
Linda R. Stephens - Zoning Permits	60.00
– CO	100 .00
– White Goods	360.00
- Convenience Center Stickers	12.00
- Certified Copies	120.00
Timothy O'Donnell – Fire Safety Fees	60.00
State of New Jersey – Clean Community 2021	14,530.85
- 2018 Tonnage Grant	10,266.69
- PERS overpayment reimbursement	3.00
Pilesgrove Joint Court - Court Costs	1,663.86
Upper Pittsgrove School – Salt Reimbursement	2,740.69
Giordano – Recycling	282.00
Garden State Homes – Pad Fees	1,600.00
Flett Exchange – sRecs	912.00
First National Bank of Elmer - Int. on NOW	485.40
First National Bank of Elmer - Int. on MMA	<u>133.26</u>
TOTAL	\$ 153,394.52

The Treasurer's report showed the following balance as of June 30, 2021:

Current Fund - Checking Account	\$1,691,801.51
Current Fund - Money Market Account	589,716.40
Alt. Landfill Closure Escrow Fund	38,487.08
Capital Improvement Fund	1,001,714.30
COAH Developer's Fees Escrow Fund	94,574.58
COAH Twp. Contribution	324,936.46
Farmland Preservation Fund	102,583.03
Municipal Alliance Trust Fund	7,814.08
Veterans Memorial Fund	<u>654.25</u>
Total	\$3,852,281.69

Zeck moved that the approved bills listed on the "BILL PAYING LIST" as presented to the Committee be paid which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

The Clerk read a note from former Public Works Superintendent, Barry Foote, thanking the Committee for the retirement gift and the privilege of working for Upper Pittsgrove Township.

The Mayor opened the meeting to the public for comment. Business owners, Mary Coombs and Dawn Clark asked the Township Committee to consider amending Ordinance 2021-3 "Alcoholic Beverages" to permit Closed, not open to the public private parties. Township Solicitor, Brian Duffield was present to address any questions the Committee might ask and to aid in responding to the public.

Resident John Manganaro spoke regarding the farm access road that his neighbor was installing. This road appeared to be damming up water that was being pumped from his residence onto the farm field. The blocking of the flow could create flooding in his basement. Mr. Duffield explained to Mr. Manganaro was a civil matter between neighbors and did not fall under the jurisdiction of the municipality. He suggested that Mr. Manganaro contact DEP, and Salem Soul Conservation District, as well as, having his own attorney send the neighbor a letter. There were no additional comments from the public.

Seery introduced "RESOLUTION OF THE REVIEW OF THE 2020 ANNUAL AUDIT REPORT" R-32-2021

Seery moved that this Resolution be adopted, which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi - Yes

#3 - Cont'd

July 13, 2021

Cimprich introduced "RESOLUTION -2020 AUDIT-CORRECTIVE ACTION PLAN-AUDITOR'S RECOMMENDATIONS" R-33-2021

Cimprich moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi – Yes

Seery introduced Joellen Collins-Cardona to the Township Committee stating the County of Salem MAPSA Coordinator recommended her. Ms. Collins-Cardona was currently running the Municipal Alliance Program for Pittsgrove Township. Seery made a motion to approve Joellen Collins-Cardona as Chairperson for the Upper Pittsgrove Municipal Alliance. This motion was seconded by Cimprich and adopted unanimously.

Seery introduced “RESOLUTION APPOINTING A PUBLIC WORKS FOREMAN” R-34-2021

Seery moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Zeck      Meschi - Yes

Seery introduced “RESOLUTION APPOINTING A DEPUTY CLERK” R-35-2021

Seery moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Zeck      Meschi - Yes

Cimprich introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM” R-36-2021

Cimprich moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Zeck      Meschi - Yes

Cimprich introduced “RESOLUTION AWARDING QUOTES FOR APPRAISAL WORK AS REQUIRED FOR THE PLANNING INCENTIVE GRANT” R-37-2021

Cimprich moved that this Resolution be adopted, which motion was seconded by Meschi and failed upon a call of the roll.

Bishop - Abstain      Cimprich – Yes      Seery - Abstain      Zeck – Abstain      Meschi - Yes

#4 - Cont'd

July 13, 2021

Seery introduced “RESOLUTION TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FITCHBORN ROAD, SECTION II RESURFACING” R-38-2021

Seery moved that this Resolution be adopted, which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Meschi - Yes      Seery - Yes      Zeck – Yes      Cimprich – Yes

Bishop introduced “RESOLUTION TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR TAYLOR ROAD RESURFACING” R-39-2021

Bishop moved that this Resolution be adopted, which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Meschi - Yes      Seery - Abstains      Zeck – Yes      Cimprich – Yes

Bishop introduced the following resolution:

BE IT RESOLVED, by the Township Committee of the Township of Upper Pittsgrove that the public shall be excluded from the following portion of this meeting during which time the Township Committee will discuss a subject for which the general nature is Personnel. It is estimated that the time when, and the circumstances under which, the discussion conducted in closed session can be disclosed to the public is at the conclusion of the issue.

Bishop moved that this resolution be adopted which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop - Yes      Meschi - Yes      Seery - Yes      Zeck – Yes      Cimprich – Yes

#### CERTIFICATION

I hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee of the Township of Upper Pittsgrove at a meeting held on the 13<sup>th</sup> day of July 2021.

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Linda R. Stephens, Clerk

Cimprich moved that the next portion of the meeting be opened to the public. This motion was seconded by Zeck and adopted unanimously.

Cimprich made a motion to give David W. Coles, Public Works Foreman, \$24.00 per hour, Cody Hamilton, Truck Driver, \$3.50 an hour pay raise, and Robbin Remster, Deputy Clerk, \$13.50 per hour rate. This motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Meschi - Yes      Seery - Yes      Zeck – Yes      Cimprich – Yes  
#5 - Cont'd      July 13, 2021

There being no further business, the meeting was adjourned to meet at the call of the Mayor.

Respectfully submitted,

Linda R. Stephens, Clerk