

Upper Pittsgrove Township

January 4, 2022

The reorganization meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date.

The meeting was called to order at 7P.M. with the Clerk reading the public announcement stating that adequate notice had been given provided under the Open Public Meeting Act.

The Committee members present were Jack R. Cimprich, Edward Meschi, Bruce W. Bishop, David A. Zeck, Sr. and Michael J. Seery, Sr.

The newly elected members of the Township Committee were sworn into office Bruce Bishop and Jack Cimprich by Benjamin Laury, Salem County Commissioner.

Cimprich nominated Edward J. Meschi for Mayor. This nomination was seconded by Bishop. There being no further nominations, a roll call vote was taken.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi - Yes

Bishop nominated David A. Zeck, Sr. for Deputy Mayor. This nomination was seconded by Seery. There being no further nominations, a roll call vote was taken.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Bishop nominated Edward Meschi for Chairman of the Board of Health. This nomination was seconded by Zeck. There being no further nominations, a roll call vote was taken.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Meschi made a motion to create the following Sub-Committees:

- Roads
- Convenience Center
- Buildings & Grounds
- Personnel
- Recreation
- School Board Liaison
- Drug Advisory
- JIF
- Land Use
- Ag Advisory/Farmland Preservation
- Finance
- American Legion Ambulance

This motion was seconded by Seery and adopted unanimously.

Mayor Meschi made the following appointments to be Chairman with all remaining Committee members as members of each Sub-Committee:

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Roads . . . . .	Michael Seery	Bruce Bishop
Convenience Center . . . . .	Bruce Bishop	Michael Seery
Buildings and Grounds . . . . .	Bruce Bishop	Edward Meschi
Personnel . . . . .	Edward Meschi	David Zeck
Recreation . . . . .	Edward Meschi	Michael Seery
School Board Liaison . . . . .	David Zeck	Bruce Bishop
Drug Advisory Committee . . . . .	Michael Seery	Edward Meschi
J.I.F. Fund Commissioner . . . . .	Jack Cimprich	Michael Seery
Land Use . . . . .	Jack Cimprich	Edward Meschi
Ag Advisory/Farmland Preservation	Jack Cimprich	Bruce Bishop
Finance . . . . .	Edward Meschi	David Zeck
American Legion Ambulance. . . . .	Edward Meschi	Jack Cimprich

Seery introduced “RESOLUTION MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF UPPER PITTSBGROVE, COUNTY OF SALEM, STATE OF NEW JERSEY FOR 2022” known as R-1-2022.

Seery moved that this resolution be adopted which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBGROVE ADOPTING A CASH MANAGEMENT PLAN FOR 2022” known as R-2-2021.

Cimprich moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Bishop introduced “RESOLUTION TO SET SCHEDULE OF REGULAR MEETINGS OF UPPER PITTSBGROVE TOWNSHIP TO BE HELD DURING THE CALENDAR YEAR” known as R-3-2022.

Bishop moved that this resolution be adopted which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Zeck introduced “RESOLUTION DESIGNATING PLACE FOR POSTING AND NEWSPAPERS FOR RECEIVING NOTICES OF PUBLIC MEETINGS IN COMPLIANCE WITH ‘THE OPEN PUBLIC MEETINGS LAW’” known as R-4-2022.

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Zeck moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Seery introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM FOR TEMPORARY BUDGET” known as R-5-2022.

Seery moved that this resolution be adopted which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Zeck introduced “RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY” known as R-6-2022.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced “RESOLUTION AUTHORIZING THE TAX ASSESSOR OF UPPER PITTSBORO TOWNSHIP TO REPRESENT THE TOWNSHIP IN TAX APPEAL HEARINGS BEFORE THE SALEM COUNTY BOARD OF TAXATION” known as R-7-2022.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Zeck introduced “RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES” known as R-8-2022.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Bishop introduced “RESOLUTION FIXING FEES TO BE CHARGED FOR DOG LICENSING IN 2022” known as R-9-2022.

Bishop moved that this resolution be adopted which motion was seconded by Cimprich and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

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Zeck introduced “RISK MANAGEMENT CONSULTANT GLOUCESTER, SALEM, CUMBERLAND MUNICIPAL JOINT INSURANCE FUND” KNOWN as R-10-2022.

Zeck moved that this resolution be adopted which motion was seconded by Seery and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

From the Reorganization meeting, the Mayor moved into the regular Township Committee meeting.

Bishop moved that the minutes of the December 14, 2021 regular and the December 29, 2021 Special Close-out meeting minutes be approved as received which motion was seconded by Seery adopted unanimously.

The following monies were received from:

Susan DeFrancesco, Tax Collector – Taxes Collected	\$ 183,887.47
Linda Stephens – CO	100.00
- Zoning Permit	140.00
- White Goods	114.00
- Certified Copies	10.00
- Marriage Licenses	56.00
- Land Use Ordinance	50.00
Timothy O'Donnell – Non-Life Hazard Fees	79.00
Michael Raio – 1 Certified Tax Lists 200'	10.00
State of NJ – EFT #5	22,238.70
- Pension Reimbursement	1,000.05
County of Salem – Early Election Reimbursement	17,783.76
Pilesgrove Joint Court - Court Costs	984.70
Upper Pittsgrove School – Salt Reimbursement	2,992.50
Flett Exchange – Sale of sRECs	454.00
First National Bank of Elmer – Interest on CD	3,505.26
First National Bank of Elmer - Int. on NOW	382.94
First National Bank of Elmer - Int. on MMA	<u>294.37</u>
TOTAL	\$ 234,506.24

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The Treasurer's report showed the following balance as of December 31, 2021:

Current Fund - Checking Account	\$ 920,877.96
Current Fund - Money Market Account	1,260,665.58
Alt. Landfill Closure Escrow Fund	38,545.32

Capital Improvement Fund	861,148.02
COAH Developer's Fees Escrow Fund	95,247.57
COAH Twp. Contributions	324,453.47
Farmland Preservation Fund	95,247.57
Municipal Alliance Trust Fund	7,822.45
Veterans Memorial Fund	653.27
American Recovery Act	<u>175,581.50</u>
Total	\$3,780,242.71

Cimprich moved that the approved bills listed on the "BILL PAYING LIST" as presented to the Committee be paid which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Meschi - Yes      Seery – Yes      Zeck – Yes      Cimprich – Yes

There being no comments from the public and no further business the meeting was adjourned to meet at the call of the Mayor and to hold a Budget Workshop.

Respectfully submitted,

Linda R. Stephens, Clerk