

## Upper Pittsgrove Township

January 7, 2025

The reorganization meeting of the Upper Pittsgrove Township Committee was held in the Township Hall on the above date.

The meeting was called to order at 7P.M. with the Clerk reading the public announcement stating that adequate notice had been given provided under the Open Public Meeting Act.

The Committee members present were Jack R. Cimprich, Edward Meschi, David Zeck, Sr., Bruce W. Bishop, and Michael J. Seery, Sr.

The newly elected members of the Township Committee, Jack Cimprich and Bruce Bishop were sworn into office by the Clerk.

Cimprich nominated Edward J. Meschi for Mayor. This nomination was seconded by Bishop. There being no further nominations, and a roll call vote was taken.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi - Yes

Meschi nominated David A. Zeck, Sr. for Deputy Mayor. This nomination was seconded by Cimprich. There being no further nominations, and a roll call vote was taken.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich nominated Edward Meschi for Chairman of the Board of Health. This nomination was seconded by Zeck. There being no further nominations, and a roll call vote was taken.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Meschi made a motion to create the following Sub-Committees:

- Roads
- Convenience Center
- Buildings & Grounds
- Personnel
- Recreation
- School Board Liaison
- Drug Advisory
- JIF
- Land Use
- Ag Advisory/Farmland Preservation
- Finance
- Municipal Ambulance Board

This motion was seconded by Seery and adopted unanimously.

Mayor Meschi made the following appointments to be Chairman with all remaining Committee members as members of each Sub-Committee:

| <u>COMMITTEE</u>                  | <u>CHAIRMAN</u> | <u>VICE-CHAIRMAN</u> |
|-----------------------------------|-----------------|----------------------|
| Roads .....                       | Bruce Bishop    | David Zeck           |
| Convenience Center .....          | Bruce Bishop    | David Zeck           |
| Buildings and Grounds .....       | Bruce Bishop    | Edward Meschi        |
| Personnel .....                   | Edward Meschi   | David Zeck           |
| Recreation .....                  | David Zeck      | Edward Meschi        |
| School Board Liaison .....        | David Zeck      | Bruce Bishop         |
| Drug Advisory Committee .....     | Michael Seery   | Edward Meschi        |
| J.I.F. Fund Commissioner .....    | Jack Cimprich   | Edward Meschi        |
| Land Use .....                    | Jack Cimprich   | Edward Meschi        |
| Ag Advisory/Farmland Preservation | Jack Cimprich   | Bruce Bishop         |
| Finance .....                     | Edward Meschi   | David Zeck           |
| American Legion Ambulance. ....   | Edward Meschi   | Jack Cimprich        |

Cimprich introduced "RESOLUTION MAKING APPOINTMENTS TO SPECIFIC ADMINISTRATION POSITIONS AND CONFIRMING SUCH APPOINTMENTS FOR THE TOWNSHIP OF UPPER PITTSBURGH, COUNTY OF SALEM, STATE OF NEW JERSEY FOR 2023" known as R-1-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced "RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBURGH ADOPTING A CASH MANAGEMENT PLAN FOR 2025" known as R-2-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced "RESOLUTION TO SET SCHEDULE OF REGULAR MEETINGS OF UPPER PITTSBURGH TOWNSHIP TO BE HELD DURING THE CALENDAR YEAR" known as R-3-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Zeck      Meschi – Yes

Cimprich introduced "RESOLUTION DESIGNATING PLACE FOR POSTING AND NEWSPAPERS FOR RECEIVING NOTICES OF PUBLIC MEETINGS IN COMPLIANCE WITH 'THE OPEN PUBLIC MEETINGS LAW'" known as R-4-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced “RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER PITTSBORO, COUNTY OF SALEM FOR TEMPORARY BUDGET” known as R-5-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced “RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY” known as R-6-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced “RESOLUTION AUTHORIZING THE TAX ASSESSOR OF UPPER PITTSBORO TOWNSHIP TO REPRESENT THE TOWNSHIP IN TAX APPEAL HEARINGS BEFORE THE SALEM COUNTY BOARD OF TAXATION” known as R-7-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced “RESOLUTION AUTHORIZING AGREEMENT FOR PROFESSIONAL SERVICES” known as R-8-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced “RESOLUTION FIXING FEES TO BE CHARGED FOR DOG LICENSING IN 2025” known as R-9-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

Cimprich introduced "RISK MANAGEMENT CONSULTANT GLOUCESTER, SALEM, CUMBERLAND MUNICIPAL JOINT INSURANCE FUND" KNOWN as R-10-2025.

Cimprich moved that this resolution be adopted which motion was seconded by Bishop and adopted upon a call of the roll.

Bishop – Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

From the Reorganization meeting, the Mayor moved into the regular Township Committee meeting.

Seery moved that the minutes of the December 10, 2024 regular and the December 30, 2024 Special Close-out meeting minutes be approved as received which motion was seconded by Bishop adopted unanimously with Zeck.

The following monies were received from:

|   |                      |
|---|----------------------|
| Susan DeFrancesco, Tax Collector – Taxes Collected            | \$ 150,871.03        |
| – Premium Turnover  | 5,200.00             |
| Linda Stephens – Zoning Permit                                | 20.00                |
| - COs   | 100.00               |
| – White Goods   | 143.00               |
| - Certified Copies  | 50.00                |
| - Interest Uplat Escrow                                       | 1.27                 |
| - Interest Escrow   | 322.20               |
| Michael Raio – 1 Certified Tax Lists 200'                     | 10.00                |
| Edmund Shimp – Repaid payroll overpayment                     | 394.21               |
| State of NJ – EFT #5  | 22,503.86            |
| –NJDOT Trust Fund   | 73,242.00            |
| County of Salem – General Election Poll Workers Reimbursement | 2400.00              |
| -Polling Place Reimbursement                                  | 50.00                |
| Pilesgrove Joint Court - Court Costs                          | 903.52               |
| Borough of Elmer – PW Services                                | 2,380.00             |
| JIF – 2024 Cyber Risk Program                                 | 1,000.00             |
| – 2024 Safety Reimbursement                                   | 476.00               |
| Giordano – Recycling  | 484.00               |
| Camden Iron – Recycling                                       | 661.20               |
| First National Bank of Elmer – Interest on CD                 | 3,004.23             |
| First National Bank of Elmer - Int. on NOW                    | 221.36               |
| First National Bank of Elmer - Int. on MMA                    | 667.25               |
| <b>TOTAL</b>  | <b>\$ 261,957.90</b> |

The Treasurer’s report showed the following balance as of December 31, 2025:

|                                     |                   |
|-------------------------------------|-------------------|
| Current Fund - Checking Account     | \$ 213,439.35     |
| Current Fund - Money Market Account | 2,774,242.05      |
| Alt. Landfill Closure Escrow Fund   | 38,893.76         |
| Capital Improvement Fund            | 837,734.98        |
| COAH Developer’s Fees Escrow Fund   | 53,495.17         |
| COAH Twp. Contributions             | 325,602.09        |
| Farmland Preservation Fund          | 142,698.14        |
| Municipal Alliance Trust Fund       | 8,108.01          |
| Veterans Memorial Fund              | 656.26            |
| American Recovery Act               | <u>216,661.86</u> |
| Total                               | \$4,611,530.67    |

Seery moved that the approved bills listed on the “BILL PAYING LIST” as presented to the Committee be paid which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery – Yes      Zeck – Yes      Meschi – Yes

The Clerk read correspondence from Fralinger Engineering, PA regarding a letter dated December 30, 2024 from NJDEP stating that the Township was required to file a Post-Closure Water Testing Report. The correspondence contained a proposal from Fralinger Engineer, Pa. to repair the report at a cost of \$12,000. Zeck made a motion to authorize the Mayor and Clerk to sign the proposal. This motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi -Yes

Seery introduced “AN ORDINANCE AUTHORIZING AN EXPENDITURE OF MONIES FROM THE 2025 CAPTIAL IMPROVEMENT FUND FOR THE PURCHASE OF A TRUCK AND EQUIPMENT” known as Ordinance 2025-1.

Seery moved that this ordinance be approved on first reading and that a copy of this ordinance be published in the *South Jersey Times* issue of January 10, 2025 together with a notice of its introduction and a public hearing to be held at the Township Hall on February 11, 2025 at 7:00PM.

This motion was seconded by Bishop and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi – Yes

The Mayor opened the meeting up for public comment. There being none, the Mayor closed the meeting to public comment.

Cimprich introduced the following resolution:

BE IT RESOLVED, by the Township Committee of the Township of Upper Pittsgrove that the public shall be excluded from the following portion of this meeting during which time the Township Committee will discuss a subject for which the general nature is Attorney-Client. It is

estimated that the time when, and the circumstances under which, the discussion conducted in closed session can be disclosed to the public is at the conclusion of the issue.

Cimprich moved that this resolution be adopted which motion was seconded by Zeck and adopted upon a call of the roll.

Bishop - Yes      Cimprich – Yes      Seery - Yes      Zeck – Yes      Meschi - Yes

CERTIFICATION

I hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee of the Township of Upper Pittsgrove at a meeting held on the 7<sup>th</sup> day of January 2025.

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Linda R. Stephens, Clerk

Seery moved that the next portion of the meeting be opened to the public. This motion was seconded by Zeck and adopted unanimously.

There being no further business the meeting was adjourned to meet at the call of the Mayor.

Respectfully submitted,

Linda R. Stephens, Clerk